

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, February 24, 2025 – 4:00 p.m.
Polk State Lakeland Campus, LTB 1100

Dr. Angela M. Garcia Falconetti called February 24, 2025, District Board of Trustees meeting to order at approximately 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Ms. Ann Barnhart, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Hartley Ross, and Mr. Ashley Troutman

Members Absent:

Special Recognition: Dr. Angela Garcia Falconetti

- a. President Garcia Falconetti introduced Dr. Baz Abouelenein, Interim Chief Information Officer (participating via Zoom), and Lucas Key, Data Analyst, and commended them for their efforts in ensuring that recent state reporting was submitted by the February 7 deadline. Dr. Abouelenein stated that Mr. Key was instrumental in the timely completion and submission of the reports.
- b. President Garcia Falconetti introduced Dr. Deleise Wilson, AdventHealth Dean of Nursing, to provide an update on Linking Industry to Nursing Education (LINE) funding from the 2024-2025 Academic Year. Dr. Wilson noted that in this third year of receiving LINE funding, the College will receive a total of \$290,000, bringing the total LINE funding to \$570,000 since 2022-2023. She then introduced the team members who were instrumental in securing the funding:
Erin Martinez, Director, Grants Development & Administration
Mary Ellen Schmitt, Grant Writer
Dr. Amy Bratten, Provost & Vice President, Academic Affair & Workforce Education
Dr. Steve Warner, Vice President, Resource Development & Executive Director, Foundation
- c. President Garcia Falconetti briefly recognized Associate Vice President for Communications Madison Fantozzi, who was recognized by the News Service of Florida in Tallahassee on February 18, as a 2025 40 Under 40 honoree.
- d. President Garcia Falconetti briefly recognized Trustee Troutman, who served as Spotlight Speaker at today's Black History Month Student Luncheon. In addition, Trustee Troutman was honored as a Student Government Association (SGA) Appreciation Award Recipient.

Agenda:

Ms. Barnhart moved, seconded by Ms. Bell Barnett, to approve the agenda for February 24, 2025. All members voted affirmatively.

Consent Agenda Items: Ms. Stacey Cary

- a. **Polk State College Personnel Actions Report for January 2025** – Approved on consent agenda. Board action is required.

Ms. Barnhart moved, seconded by Ms. Martinez, to approve the consent agenda items for January 2025. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. January 27, 2025, Regular Board Minutes

Mr. Littleton moved, seconded by Ms. Bell Barnett, to approve the January 27, 2025, Regular Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

- a. President Garcia Falconetti highlighted select items from the Positively Polk State Report.
- b. Update on the Haines City-Davenport Campus Construction Project was provided by:

- Carla Harvey, Project Manager
- Terry Lilling, Senior Project Manager, AD Morgan
- John Kalaf, VP Operations, AD Morgan

A slideshow presentation was shared for the Board's information.

- Project Update
 - Design Phase completed August 19, 2024
 - Bidding and Contract Negotiation completed December 11, 2024
 - Construction Mobilization and Commencement December 12, 2024 – Current
- Construction Costs Budget Update
- Project Schedule – Milestones
 - AD Morgan Contract December 2024
 - Mobilization / Construction Start January 2025
 - Construction Substantial Completion May 22, 2026
 - Construction Final Completion July 3, 2026
 - Go-Live August 2026
- Construction – Next Steps
 - Project Submittal and Shop Drawings Reviews
 - Procurement of Major Equipment and Materials
 - Six-month Look Ahead: Sitework, Underground Utilities, Building Core, and Shell
- c. Moffitt Cancer Center Visit
 - Dr. Amy Bratten, Provost & Vice President for Academic Affairs and Workforce Education, briefly summarized the February 19 visit to Moffitt with the goal of expanding clinical opportunities for all Health Sciences students.
- d. Polk State College Foundation's Capital Campaign Timeline and Plan

- Dr. Steve Warner, Vice President for Resource Development & Executive Director of the Polk State College Foundation, briefly described the timeline for the property acquisition, funding, campus design, and construction for the Haines City-Davenport Campus.
- The Polk State College Foundation has partnered with Carter, a renowned consulting firm dedicated to advancing philanthropy, to conduct a strategic planning study in preparation for an impactful major fundraising campaign. The goal is to secure philanthropic investments through a capital campaign to support the construction costs of the Haines City-Davenport Campus, along with additional College projects and initiatives. As part of this process, the Carter team will interview current and prospective donors, community advocates, and board members to gather insights into the potential of the campaign.
- e. Polk State College's 2024-2025 Report to Community highlights 60 years
- f. Polk Newsroom article "Polk State celebrates completion of Winter Haven Fine Arts Building renovations with ribbon cutting"
- g. Four Corners Sun article "Polk State completes Fine Arts remodel with ribbon cutting"
- h. The Ledger article "Modern art: Renovation brings 47-year-old building at Polk State College into 21st century"
- i. Editorial published yesterday by The Ledger – "A Milestone in Polk State's 60 years of Educating"

Attorney's Report:

None.

Business Services Action Items:

None.

Business Services Informational Items: Ms. Cindy Baker and Mr. Reggie Webb

- a. **Investment Interest Comparisons through January 2025** – Ms. Baker presented and reviewed the College's Investment Interest Comparisons through January 2025 for the Board's information. No Board action required.
- b. **Financial Statements for January 2025** – Ms. Baker presented and reviewed the Financial Statements for January 2025 for the Board's information. No Board action required.
- c. **Capital Project Status Report for February 2025** – Mr. Webb presented and reviewed the Capital Project Status Report for February 2025 for the Board's information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

None.

Academic and Student Services Informational Items: Dr. Amy Bratten

None.

Collegiate High School Report:

a. Polk State Chain of Lakes Collegiate High School Accountability Plan Performance Targets and AY 2023-2024 Performance – Dr. Jason Fields on behalf of Ms. Patrice Bryant-Thigpen

Dr. Jason Fields presented and reviewed the Polk State Chain of Lakes Collegiate High School Accountability Plan Performance Targets and AY 2023-2024 Performance for the Board's information. No Board action required.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

The next District Board of Trustees meeting will occur on Monday, March 24, 2025, at the Polk State Center for Public Safety in CPS 267 at 4:00 p.m.

Adjournment:

Having no further business, the meeting adjourned at approximately 5:01 p.m.

 3/24/2025
Ms. Cindy Hartley Ross Date
DBOT Chair

 3/24/2025
Dr. Angela M. Garcia Falconetti Date
President